

Role Profile: Nursery Practitioner

Purpose

To provide a high standard of physical, emotional, social and intellectual care for children placed in our Setting. To give support to other personnel within the Setting. To implement the daily routine in the nursery room. The position is full time; the Nursery is open 39 weeks of the year. Working hours are 8.00am – 6.00pm.

Key Accountabilities

- The care and supervision of the children with regard to their physical, emotional and intellectual needs.
- The planning and preparation of activities, to meet children's individual needs, liaising with parents and negotiating working targets ensuring effective communication within the nursery.
- Offering all children equal opportunities with regard to their religious persuasion, racial origins, gender, disabilities, cultural or linguistic background: in particular, challenging situations where racism or discrimination is displayed.
- Key Worker responsibility including the keeping of development records and observations.
- Positive management of children's behaviour.
- Preparation, care, cleanliness and maintenance of the playrooms and equipment.
- Providing a good role model for Nursery Assistants and Students and helping new staff to fit into the Nursery.
- Keeping and monitoring accident, incident and risk assessment records.
- Supervision of meals and mealtimes and where appropriate, preparation of babies' bottles.

Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

Person Specification

	Essential	Desirable
Skills	<ul style="list-style-type: none"> • The ability to plan, deliver and assess the effectiveness of targeted and specialised interventions. • Have computer literacy for tracking and monitoring and communication purposes. • Have the ability to be patient and flexible to the needs of the student. • Be able to support student in becoming an independent learner. • To communicate effectively and professionally with parents and staff as appropriate and maintain positive working relationships. • Well organised and highly motivated. • A positive role model for students in the classroom and around school. 	<ul style="list-style-type: none"> • Competences in using Microsoft software and technology-assisted learning programmes e.g. immersive reader.
Qualifications	<ul style="list-style-type: none"> • GCSE, O-Level or equivalent qualifications in Maths and English. • Willingness to take part in appropriate training and personal and professional development. 	<ul style="list-style-type: none"> • Educated to NVQ Level 2 in learning support or any other relevant qualifications • Received training in specific aspects of SEN e.g. Dyslexia, Speech and Language and Auditory Processing Disorder.
Experience	<ul style="list-style-type: none"> • Have experience working with children with Special Educational Needs in a secondary school setting. • Knowledge and understanding of how students with specific learning needs learn and have experience with adapting and monitoring practice accordingly. • Experience working as part of a team to ensure the wellbeing and personal development of students is met. 	<ul style="list-style-type: none"> • Experience supporting children with SpLD of Auditory Processing Disorder and/or Dyslexia.

Key Stakeholders:

Internal – Headmaster, SLT, School Colleagues, Students

External – Parents/Guardians

The Key Accountabilities listed above are not exhaustive and may be varied from time to time as dictated by the changing needs of Cognita. In this case, any significant changes or variations will be consulted with the post holder before undertaking these responsibilities.

To be signed and dated by employee:

Signed:

Name (print):

Date: